

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

December 22, 2020 - 7:00 p.m.

Approved

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85451683537>

Meeting ID: 854 5168 3537; Dial-in only: 301 715 8592

Call to Order

- Meeting was brought to order at 7:01 p.m.
- Roll Call – President Linda Penoyer; Commissioner Janice Duckett; Commissioner/Treasurer Sarah Franklin; and Town Clerk M. David Williams.

Also present: Town Administrator Kyle Snyder; William Morgan/Director of Finance; UMPD Chief David Burse; Superintendent Darnell Bond/Public Works; SCW Chair Evelyn Stephens; Ray Feldman/Feldman Communications Strategies LLC; and, Marlborough Towne HOA Board members Maritsa Serlemitsos-Day and Monica Williams.

- Pledge of Allegiance

Business

- 1) Parking Enforcement Vendor: TA Snyder reviewed the advantages of changing service providers noting the need for better compatibility with existing equipment. The Board discussed the MD MVA Flagging process, notification of delinquent payment letters, and contract term period. It was noted the Board will hold a vote at the January Town Meeting.
- 2) Healthcare Broker RFP Submissions: As only one provider submitted a proposal, TA Snyder will reach-out to other firms and research other municipalities recommendations.
- 3) Draft Town Capital Improvement Program (CIP): It was noted that the chart provided in the Board Meeting packet did not include Phase II & III Annexation areas. Discussion included budget structure, and the need to expand the CIP anticipating future phases of annexation.
- 4) Town Tax Rate Discussion: Director Morgan shared new information on municipal tax rates in PG County. It was noted this conversation will continue at the January Board Meetings.
- 5) Racial Equality: Commissioner Franklin shared information helpful in organizing projects and processes. She added the need for volunteers in order to form a larger Workgroup that is representative of all the different neighborhoods in Town.
- 6) General Commissioner & Administrative Staff items: Attendees were reminded to participate in the Blood Drive tomorrow. The President also announced that the Town's Food Drive was going very well and goes on until December 29th.

Adjournment

The meeting was adjourned at 8:04 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

